

Cobb Children's Theatre 2012

How to Succeed in Business without Really Trying

PARENT INFORMATION

REHEARSALS:

Burnt Hickory Church of Christ
2330 Burnt Hickory Rd, NW, Marietta, GA 30064
Tuesdays & Thursdays 6:30 pm to 9:30 pm
Saturdays 11 am to 2 pm
Saturdays – 9:00 am to 2:00 pm (Set Construction)
Crew members are welcome and encouraged to come to cast rehearsals.

Rehearsals will begin promptly.

Be on time! Every 3rd tardy will count as a complete absence.

You are expected to attend every rehearsal unless you are instructed differently personally or via the CCT web site.

ALL ABSENCES & LATE ARRIVALS MUST BE ADDRESSED IN PERSON OR BY PHONE FROM THE CAST OR CREW MEMBER, NOT A PARENT OR FRIEND, TO KATRYN TAYLOR IN ADVANCE.

In case of conflict or questions please call our Production Assistant Katryn Taylor at 404-550-7530.

MANDATORY REHEARSALS:

**STARTING April 21, 2012
ABSOLUTELY NO EXCEPTIONS!!**

SET CONSTRUCTION:

Company members who are a part of the technical crew but not part of the cast will meet every Saturday 9:00 am to 2:00 PM to build and paint. Location to be announced. Cast members will be given a schedule of assigned days to attend set construction. Parents and alumni are welcome any Saturday to assist with set construction.

PERFORMANCES:

* May 4, (Friday) 8:00 pm * May 5, (Saturday) 2:00 pm (maybe)
* May 5, (Saturday) 8:00 pm * May 6, (Sunday) 3:00 pm

PARENT MEETINGS:

* Jan. 24, (Tuesday) 6:45 pm * March 15, (Thursday) 6:45 pm
* Feb. 16, (Thursday) 6:45 pm * April 5, (Thursday) 6:45 pm

PHOTO SHOOTS:

* Feb. 16, (Thursday) 6:30 pm – ALL cast & crew & cast rehearsal
* March 15, (Thursday) 6:30 pm – Remaining cast & crew & cast rehearsal

PATRONAGE & WELL WISH ADS:

* April 5 (Thursday) 6:45 pm – **forms will be available online**
Please bring one completed form per ad with cash or check make out to Cobb Children's Theater. We kindly request each child get one at least business ad in addition to well wishes.

EXPECTATIONS FOR PARENTS OR GUARDIANS:

*Parents are expected to pick up children on time from rehearsals and performances.
If you arrive late, someone else has to stay with your child until you arrive.*

DO NOT drop and leave any child prior to 6:30 if a CCT staff member is not present. Rehearsal space has very kindly been donated; please our appreciation of the donation by not leaving your child without adult supervision.

We always need volunteers. CCT is a non-profit 501(c)3 organization, governed by a board of trustees, and none of the directors or designers is paid any type of salary or stipend. You can get involved in many ways. There is always a need for help building/painting sets, gathering costumes, selling tickets, promoting the show, hanging-in the set, organizing the cast party, getting donations of cash, items or services, and a million other things. Please join us in our efforts to showcase your child's growth and hard work... No matter what your child may tell you, **PARENTS ARE ALWAYS WELCOME TO ATTEND AND OBSERVE ANY AND ALL REHEARSALS AND CREW SESSIONS.**

Parents will also be required to assist in supervising at rehearsal. A schedule will be given out at the first rehearsals. **Parents will also be required to monitor back stage and dressing rooms during the performances.** This schedule will also be handed out at the first rehearsal. **PARENTS PLEASE BE AWARE IT IS YOUR RESPONSIBILITY TO TRADE WITH SOMEONE OR FIND A REPLACEMENT IF THE SCHEDULE CONFLICTS WITH YOUR PERSONAL SCHEDULE.**

A roster of all company members will be provided to you the first week of rehearsal. This should enable you to arrange car pools to make traveling to and from rehearsals easier on all those that have non-driving children.

It is required that each parent will assist in at least one area of need (ticket sales, advertising, costumes, set construction, etc.)

All parents (or at least one for each cast/crew member) will be expected to attend a monthly parent's meeting.

**Valuable information and updates are located on our website please check it often.
www.cobbchildrenstheatre.org**

User ID: _____

Password: _____

CCT ATTENDANCE POLICY CONTRACT

- There will **only be 5 excused absences** allowed during this production. Schedule conflicts must be listed on your application. Conflicts will not count as absences. Production staff will determine casting based on Conflicts.
- The only way an absence can be excused is for **your child** (not the parent/guardian) **to call Katryn Taylor** at 404-550-7530 or **speak to Katryn prior** to the absence.
- **There will be absolutely no absences or tardies allowed during the last two weeks!!!!!!!**
- If your child is tardy **three (3) times** it will count as a **complete** absence.
- The **last two (2) weeks** of rehearsal will be extended. Please know and understand that there will **be rehearsal everyday** and could possibly not dismiss **until 11:00 PM**.
- Your child will become Ryan's possession, mind, body & soul the last two (2) weeks.
- **You are required to pick up your child on time!** We require all rides to be ready **15 minutes before** dismissal! The last two (2) weeks you are required to be at the rehearsal site **by 9:30 PM**. You are welcome to come inside and join us.
- There will be additional music rehearsals for principal characters other than the regularly scheduled rehearsals that will be set by the music director.

LAST TWO WEEKS REHEARSAL SCHEDULE

DATE	LOCATION	TIMES
04/21/12 Sat	Burnt Hickory Church of Christ	11:00am-4:00pm
04/22/12 Sun	TBD	TBD
04/23/12 Mon	Burnt Hickory Church of Christ	6:30pm-Until
04/24/12 Tues	Burnt Hickory Church of Christ	6:30pm-Until
04/25/12 Wed	TBD	6:30pm-Until
04/26/12 Thurs	Burnt Hickory Church of Christ	6:30pm-Until
04/27/12 Fri	Burnt Hickory Church of Christ	6:30pm-Until
04/28/12 Sat	Hang in at the Civic Center	8:00am-Until
04/29/12 Sun	Civic Center	10:00am-Until
04/30/12 Mon	Civic Center	6:00pm-Until
05/01/12 Tues	Civic Center	6:00pm-Until
05/02/12 Wed	Civic Center	6:00pm-Until
05/03/12 Thurs	Civic Center	6:00pm-Until
05/04/12 Fri	Civic Center for PM performance	6:00pm
05/05/12 Sat	Civic Center for mat performance	12 Noon
05/05/12 Sat	Civic center for PM performance	6:00pm
05/06/12 Sun	Civic center for last performance	1:00pm